

# Gateways Adult Day Center

## A D M I S S I O N   P R O C E D U R E

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### STEP ONE

Have your physician complete and sign the following;

- Physician Referral form
- Medication Order form
- PRN Medication form

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### STEP TWO

Have the following documents ready.

- Insurance cards
- Power of Attorney (Medical or Financial)
- Guardianship papers (if applicable)
- DNR (If applicable, we need the pink portable DNR signed by the doctor and client or guardian)

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### STEP THREE

After the paperwork has been complete, contact our office for a 45 minute appointment to complete the admission process.

**603-883-0994**