

Job Description: Registered Nurse-Day Program

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Mother's Hours 9am-3pm, Monday through Friday

NO nights, weekends, or holidays! This position is PER DIEM.

COVID Vaccinations required for all new hires

Position Summary:

Gateways Adult Day Center is a state-licensed medical day program. The program is for adults who are 18 years or older who have a wide variety of medical issues such as Alzheimer's, Dementia, Diabetes, Arthritis, Brain Injuries. The goal is to provide a safe environment during the day for consumers while their families or caregiver's work; to provide medical oversight and socialization. Registered Nurse must perform responsibilities of a highly skilled nature, maintain a high level of confidentiality and communicate both internally and externally. Registered Nurse must adhere to all nursing regulations developed by the NH State Board of Nursing.

Essential Job Functions:

- Conduct health assessment interview for prospective program participants to determine clinical appropriateness to attend GADC.
- Complete all medical information requests for potential participants.
- Develop a person-centered plan of care for all assigned participants.
- Monitor the health status of all participants including monthly vital signs and acuity levels along with required documentation.
- Maintain health records, current medical orders and medication and treatment records for all clients to meet NH licensing regulations.
- Dispense/administer medications as required.
- Responsible for the safe keeping of medications.
- Provide nutrition counseling and dietary plans as appropriate.
- Observe and document intake for participants with nutritional problems.
- Help feed participants who need cuing or cannot self-feed.
- Provide health related guidance and referrals to community service agencies as appropriate
- Assist clients with toileting and transfers as needed

Qualifications, Education and Experience:

- Maintains current RN license and CPR/First Aide Certification to practice nursing in the State of New Hampshire
- Has at least one year of nursing experience working with geriatric participants or persons with disabilities
- Highly knowledgeable and skilled in the profession of licensed practical nursing
- Ability to meet and deal with people effectively
- Ability to communicate effectively both orally and in writing
- Ability to prepare clear and concise daily notes or regular monthly evaluation

- Ability to comprehend and interpret technical regulations
- Ability to affect positive working relationships with external agencies and care providers.
- Ability to perform effectively in emergency situations.
- Basic working knowledge of MS Office; Outlook, Word and Excel
- Possess reliable transportation, valid drivers' license, and applicable vehicle insurance for business travel.