



GATEWAYS
COMMUNITY SERVICES

**2022 HOLIDAY SCHEDULE
FIELD EMPLOYEES**

The following schedule is for the calendar year 2022;
(Schedule is subject to change)

Monday, January 3	New Year's Day
Monday, May 30	Memorial Day
Monday, July 4	Independence Day
Monday, September 5	Labor Day
Thursday, November 24	Thanksgiving Day
Monday, December 26	Christmas Day <i>*(observed)</i>

New employees must be employed 5 workdays prior to the week in which the holiday falls in order to be paid for the holiday.

In order to receive holiday pay, employees must 1) be scheduled to work 20 or more hours per week, and 2) work their scheduled hours prior to and after the holiday unless the employee is on an approved earn time leave.