



## Campership Request Instructions

The below instructions will guide you on how to apply for a Gateways Community Services Campership. Please note all necessary paperwork must be completed and attached in order to submit your request to the Campership Committee.

### Instructions

- **Your child must be registered at a camp prior to requesting a campership.**
- Campership will pay for one (1) session of camp with a maximum session being 7 Days in length. Campership will not pay for extended day or holdover weekend at camp.
- Once your child is registered, please complete in full the Campership Request form.
- Attach a copy of the camp registration form and/or camp brochure/description with the Campership Request form.
- Attach a copy of the confirmation letter or email confirming your child's registration at the camp with the Campership Request form.
- If you have paid for the camp with a partial or full payment, then please attach a copy of the cancelled check or credit card receipt with the Campership Request form.
- When all necessary information is received it is then sent to the Campership Committee for review. The Committee usually takes up to three weeks to make a final decision. Once the approval or denial has been made you and the camp will receive notification of the Campership award. Please note: If you have not received a letter stating that you have been approved, you are responsible for the fiscal commitment for the camp. If your child does not attend a camp that was funded through campership you are expected to return the funding and notify Gateways Community Services.
- Families are asked to contribute **25%** of the camp session cost.
- Campership awards will not exceed **\$750**.
- Requests are to be made through the application process and submitted by the families. Please do not have the camp contact us directly regarding your campership request.
- Campership request can be submitted **beginning March 2, 2020**

**The last date to submit a 2020 Campership Request is May 22, 2020.** Any campership requests made after that date will be returned as denied by the Campership Committee.

**Please send all completed information to:**

Operations Assistant to Family Support

Rachel Neth

[rneth@gatewayscs.org](mailto:rneth@gatewayscs.org)

Gateways Community Services

144 Canal St., Nashua, NH 03064

If you have any questions, please contact Rachel Neth at 459-2758.