



## Internship Opportunities

### Participant Directed Managed Services

**Program Description:** Gateways Community Services is a private non-profit corporation created in 1981 to establish and maintain programs and services which promote growth and independence for individuals with developmental disabilities. Gateways provides services for nearly 2,900 individuals. We support persons with disabilities, individuals with chronic illnesses, individuals and families coping with autism, and elders in need of care. Gateways Community Services welcomes all students who share an interest in our mission and possess a sincere interest in learning more about our agency and the work we do.

#### Learning Objectives:

- To gain first hand experience and knowledge of the human services profession
- To understand the interconnectivity of the department by working with stakeholders and other community resources
- To learn how to creatively and analytically gather resources throughout community to meet the needs of clients

#### Intern Duties & Responsibilities:

- Research state and federal regulation to compile a resource for use by staff, families, and stakeholders as appropriate
- Create content for new family orientation
- Observe and participate in internal and external meetings
- Research and assist with current projects, assignments, and initiatives to expound on the resources and opportunities we strive to provide
- Participate and observe internal and external meetings
- Shadow meetings with service coordinator to see how the program is impacting families

#### Requirements:

- Enrolled in a college or university program
- Professional attitude and willingness to learn
- Self-motivation
- Interpersonal skills

**Students majoring in or have an interest in:** Policy, Law, Regulatory Compliance, Human Services, Social Work

*If you are interested in applying or for more information contact:*

**Staff Development Coordinator  
Gateways Community Services  
144 Canal St. Nashua, NH 03064  
getinvolved@gatewayscs.org or (603)-459-2743**



## **Internship Opportunities**

### **Service Coordination**

**Program Description:** Gateways Community Services is a private non-profit corporation created in 1981 to establish and maintain programs and services which promote growth and independence for individuals with developmental disabilities. Gateways provides services for nearly 2,900 individuals. We support persons with disabilities, individuals with chronic illnesses, individuals and families coping with autism, and elders in need of care. Gateways Community Services welcomes all students who share an interest in our mission and possess a sincere interest in learning more about our agency and the work we do.

#### **Learning Objectives:**

- To gain first hand experience and knowledge of the human services profession
- To understand the interconnectivity of the department by working with stakeholders and other community resources
- To learn how to creatively and analytically gather resources throughout community to meet the needs of clients

#### **Intern Duties & Responsibilities:**

- Work with a diverse population of clients and families as part of a team framework
- Work in conjunction with service coordinator(s) to interface with individuals and families
- Observe and participate in internal and external meetings
- Research and assist with current projects, assignments, and initiatives to expound on the resources and opportunities we strive to provide
- Assist service coordinator(s) with documentation, quality check-ins, reviewing progress, and other key supports

#### **Requirements:**

- Enrolled in a college or university program
- Professional attitude and willingness to learn
- Self-motivation
- Interpersonal skills

**Students majoring in or have an interest in:** Human Services, Psychology, Social Work, Mental Health, Counseling and Community, and other helping professions including working with persons with high risk or forensic behaviors, traumatic brain injury, mental health, and other specialty areas

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## Internship Opportunities

### Clinical Service Coordination

**Program Description:** Gateways Community Services is a private non-profit corporation created in 1981 to establish and maintain programs and services which promote growth and independence for individuals with developmental disabilities. Gateways provides services for nearly 2,900 individuals. We support persons with disabilities, individuals with chronic illnesses, individuals and families coping with autism, and elders in need of care. Gateways Community Services welcomes all students who share an interest in our mission and possess a sincere interest in learning more about our agency and the work we do.

#### Learning Objectives:

- To gain first hand experience and knowledge of the human services profession
- To understand the interconnectivity of the department by working with stakeholders and other community resources
- To learn how to creatively and analytically gather resources throughout community to meet the diverse needs of clients

#### Intern Duties & Responsibilities:

- Work with a population of clients and families who have intellectual disabilities as well as clinical needs such as Autism, aggression, forensic/high risk needs as part of a team framework
- Work in conjunction with service coordinator(s) to directly interface with individuals and families
- Cofacilitate skills enhancement group.
- Reviewing risk management process including local meetings and plan review.
- Assist service coordinator(s) with documentation, compliance, reviewing progress, and other key supports

#### Requirements:

- Enrolled in a college or university program
- Professional attitude and willingness to learn
- Self-motivation
- Interpersonal skills

**Students majoring in or have an interest in:** Human Services, Psychology, Social Work, Mental Health, Counseling and Community, and other helping professions including working with persons with high risk or forensic behaviors, traumatic brain injury, and mental health

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## Public Policy/Advocacy Internship

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### Learning Objectives:

- To gain first-hand experience and knowledge of the human services profession
- To understand the interconnectivity of the department by working with stakeholders and other community resources
- To learn how to creatively and analytically gather resources throughout community to meet the needs of clients

### Intern Duties & Responsibilities:

- Review and update legislative advocacy material
- Create video interviews of families for social media and video testimonial
- Research and create profiles of local legislators
- Attend legislative meetings, hearings, and events
- Create content for new family orientation
- Observe and participate in internal and external meetings
- Compose research papers and presentation materials
- Create content for social media posts
- Research and assist with current projects, assignments, and initiatives to expound on the resources and opportunities we strive to provide
- Participate and observe internal and external trainings
- Draft correspondence, such as to legislators and family members

### Requirements:

- Enrolled in a college or university program
- Professional attitude and willingness to learn
- Self-motivation
- Interpersonal skills
- Highly trustworthy
- Understanding of confidentiality

**Students majoring in or have an interest in:** Policy, Law, Regulatory Compliance, Human Services, Psychology, Social Work

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