



Environmental Modification (EM)

Environmental Modification Instructions

- If you have a Consumer Directed Services (CDS), Adult Custom Services (ACS), In Home Support (I HS) or FS Consolidated budget, please contact your Customer Services Agent or Account Manager.
- The individual must have Medicaid at the time the request is submitted to the state. If your Medicaid status is pending or if you need assistance applying for Medicaid you should contact your Gateways Community Services Service Coordinator for assistance or your Case Manager at the Department of Health and Human Services (DHHS).
- Individual or guardian is asked to complete the enclosed pre-survey. The pre-survey is used to understand how the EM will impact the individual as well as the care givers.
- You may opt to use your own contractor or choose a vendor from the enclosed vendor list. While we can say other families have had a good working relationship with the vendors on this list, we can not guarantee or be responsible for their work.
- Fences are capped at \$2,000 and the individual requiring the fence must be at least 5 years-old.
- Home construction is capped at \$4,500 and requires 2 estimates. The lower estimate is submitted to the state.
- The vehicle modification cap at \$13,000, however the amount is based on the modification to the vehicle. Vehicle modification require 2 estimates, the lower estimate is submitted to the state.
- Bill Stumpf, the EM Coordinator is able to assist you in locating other sources of funding to assist you in paying for an EM that may exceed the cap amount. Bill can be reached at 459-2776.
- Once you have completed the pre-survey and obtained your estimates you can mail or fax the estimates and pre-survey to the attention of: **Bill Stumpf at Gateways Community Services, 144 Canal Street, Nashua, NH 03064 ~ Fax (603)-889-5460**
- Once Bill Stumpf has received all your information he will call to schedule a time to meet with you to review the EM and complete the EM process of submitting the request to the state.

For additional questions please contact Carole Poulin at 459-2705 or cpoulin@gatewayscs.org

1/3/2011